

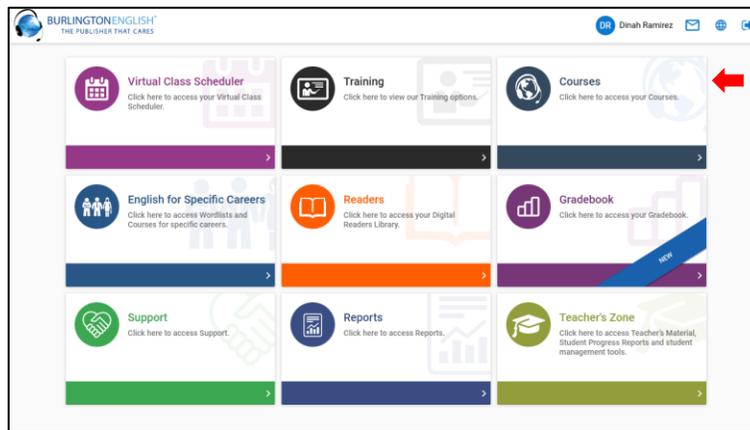
BurlingtonEnglish: Quick Start Guide to CASAS STEPS Prep

This **quick start guide** explains how to find and use both:

- **CASAS STEPS Practice Tests**
- **CASAS STEPS Lessons – NEW!**

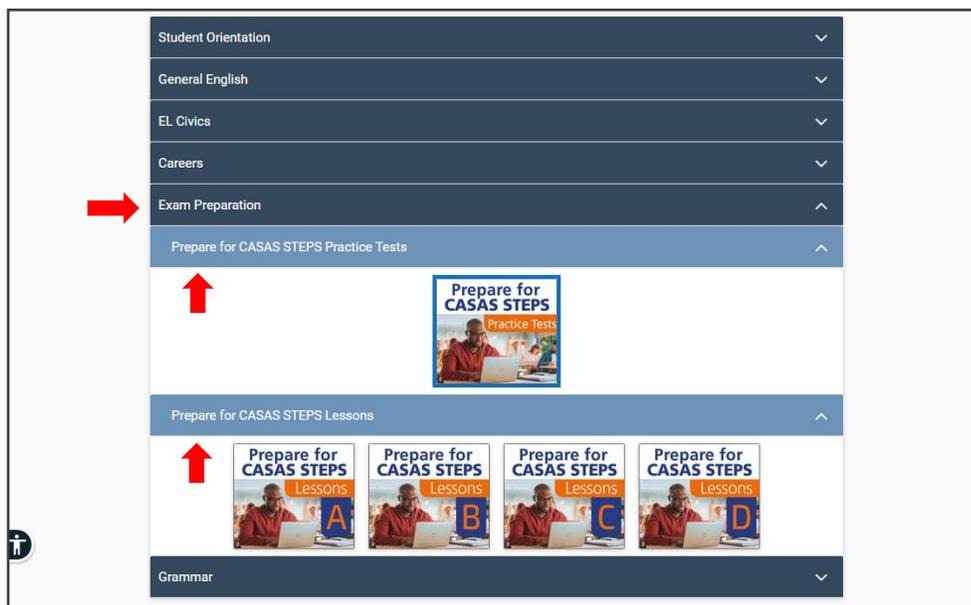
Both tools help learners become familiar with test formats and build the skills needed for CASAS success.

1. Log into [BurlingtonEnglish](#)
2. From the main tile menu, select **Courses**



3. From the menu, click **Exam Preparation**, and select one of the following options:

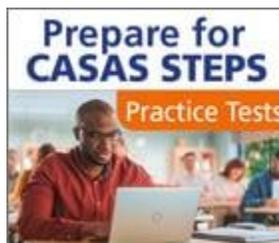
- **Prepare for CASAS STEPS Practice Tests** (for test-format practice)
- **Prepare for CASAS STEPS Lessons** (for targeted skill-building)



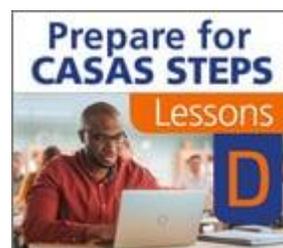
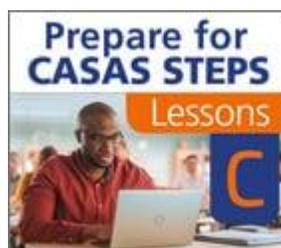
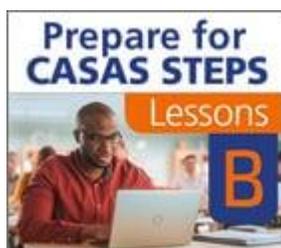
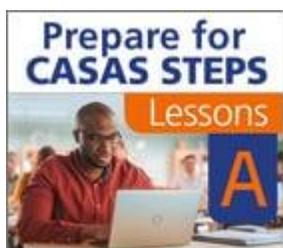
Which Option Should I Choose?

Both options support CASAS preparation, but they serve different purposes.

- 1) Choose **Prepare for CASAS STEPS Practice Tests** when you want learners to:
 - Become familiar with the CASAS test format and question types
 - Practice listening and reading questions similar to the real test
 - Build confidence before testing
 - Check readiness and identify areas that need improvement



- 2) Choose **Prepare for CASAS STEPS Lessons** when you want learners to:
 - Strengthen specific skills (reading, listening, vocabulary, comprehension)
 - Study at their recommended CASAS level
 - Improve areas identified from practice tests or tutoring sessions
 - Build foundational skills over time

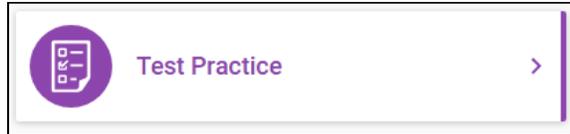


★ **Tutor Tip:** Use both tools together. Practice tests help identify needs, and lessons help build the skills learners need to improve.

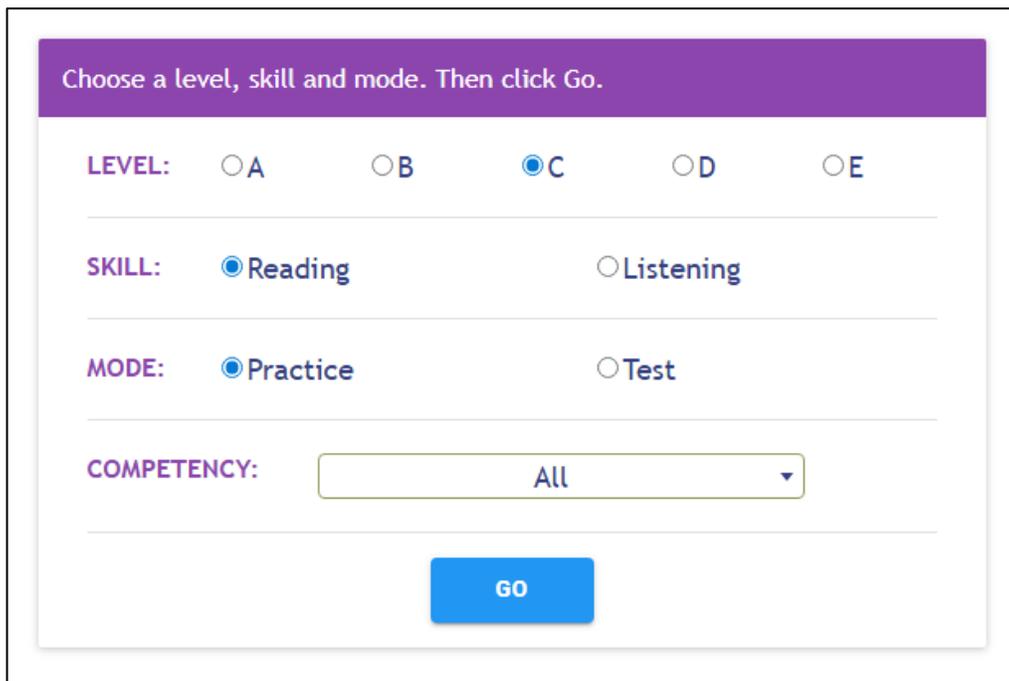
Next, you'll find step-by-step guides for using both the **CASAS STEPS practice tests** and the **CASAS STEPS lessons**.

How to Use CASAS STEPS Practice Tests

1. Select **Prepare for CASAS STEPS Practice Tests**
2. Click on **Test Practice**



3. Choose your learner's **LEVEL: A, B, C, D, or E**
 - Use the level provided in your tutor notification email for CASAS Test Prep.
 - If you're unsure, contact your Program Coordinator or call our office.
4. Choose a **SKILL: Reading or Listening**
5. Choose a **MODE: Practice or Test**
6. Click **GO**

A screenshot of a web form with a purple header bar containing the text "Choose a level, skill and mode. Then click Go." Below the header are four rows of selection options. The first row is labeled "LEVEL:" and has radio buttons for A, B, C (selected), D, and E. The second row is labeled "SKILL:" and has radio buttons for Reading (selected) and Listening. The third row is labeled "MODE:" and has radio buttons for Practice (selected) and Test. The fourth row is labeled "COMPETENCY:" and has a dropdown menu with "All" selected. At the bottom center is a blue button with the text "GO" in white.

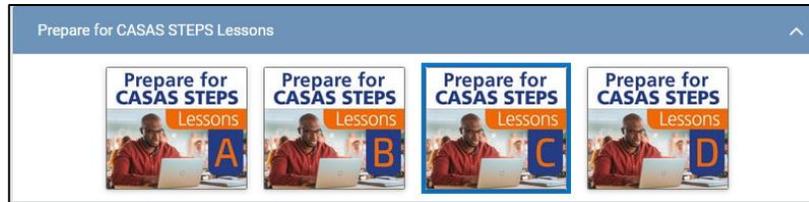
Understanding Modes: Practice vs. Test

Practice Mode is designed for learning. Learners can take their time, receive feedback, and review correct and incorrect answers with tutor support. Test Mode simulates the real testing experience, where learners are timed and complete the test independently without feedback during the activity.

★ **Tutor Tip:** Start together with Practice Mode and move to Test Mode as learners become more confident. Use this time to teach testing strategies, like reading questions first, skimming headings and subheadings, and making educated guesses.

How to Use CASAS STEPS Lessons

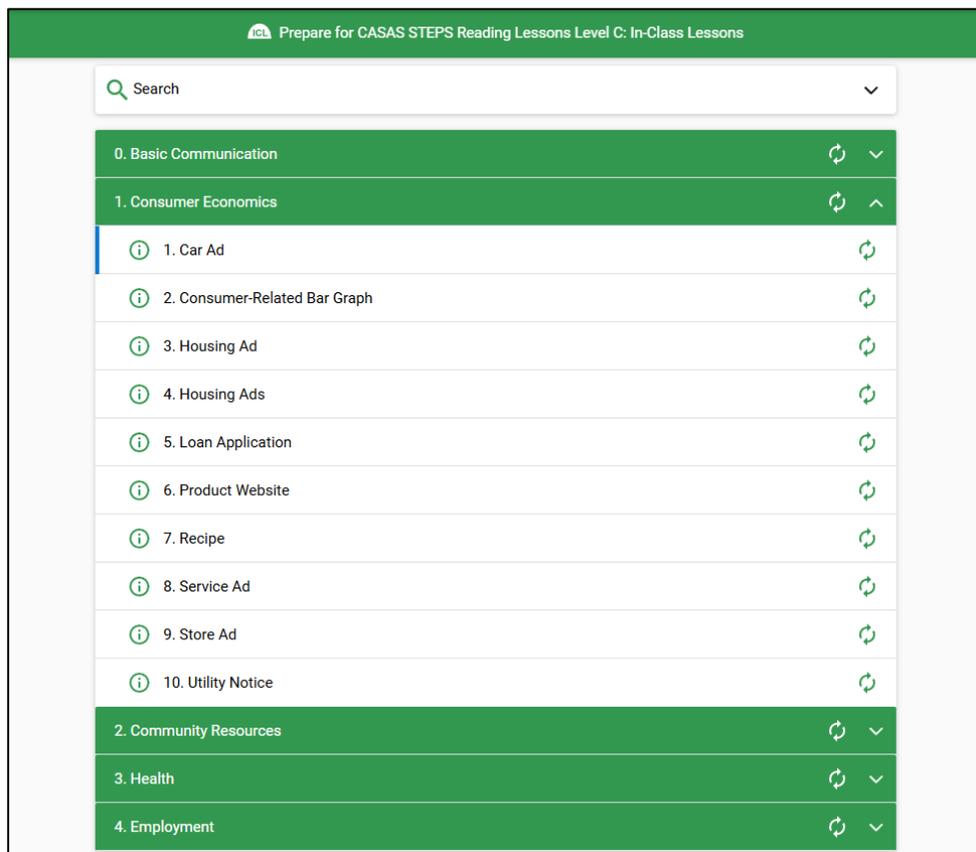
1. Select **Prepare for CASAS STEPS Lessons**
2. Choose your learner's **lesson level**: A, B, C, or D



3. Click on **In-Class Lessons**



4. Select a **Unit** and then select a **Lesson** to work on with your learner

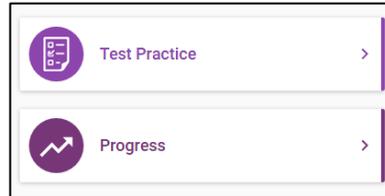


★ **Tutor Tip:** Choose lessons that match your learner's needs and spend time practicing together. Discuss new vocabulary, listening challenges, and comprehension strategies.

Making the Most of These Tools

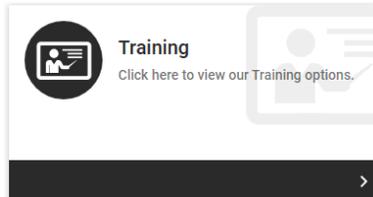
For tutors ready to take learner preparation even further, here are a few additional tips to help you make the most of these tools!

- 1) Your learner can access practice questions in their own BurlingtonEnglish account using the same steps described above. **Encourage independent practice.**
- 2) To check your learner's test results, go to **Progress** in the Practice Tests module.

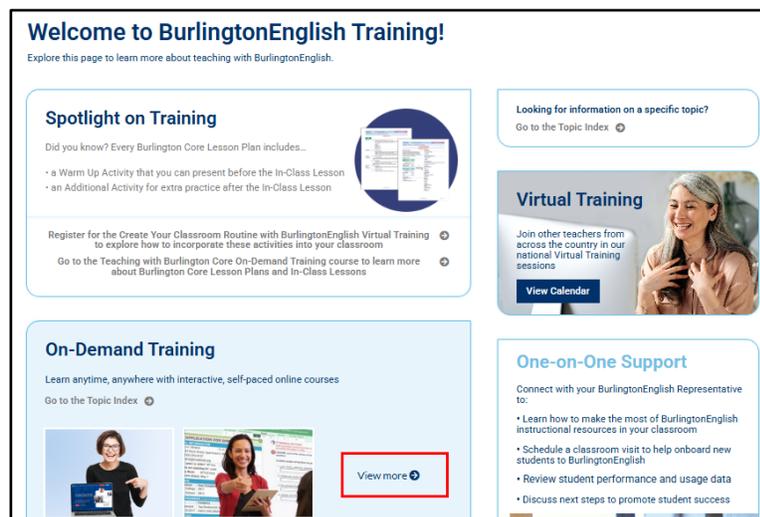


- 3) For more in depth training, take the **On-demand Course: [Prepare for Test Success with BurlingtonEnglish](#)**

1. Click on **Training** from main tile menu



2. Look for **On-Demand Training** and click on **View more**.
3. Scroll down to **Prepare for Test Success with BurlingtonEnglish** and click on **START COURSE**.

A screenshot of the 'Welcome to BurlingtonEnglish Training!' page. The page has a blue header and contains several sections: 'Spotlight on Training' with bullet points and a 'View more' button; 'On-Demand Training' with a 'View more' button highlighted in a red box; 'Looking for information on a specific topic?' with a 'Go to the Topic Index' link; 'Virtual Training' with a 'View Calendar' button; and 'One-on-One Support' with a list of bullet points.A screenshot of a sidebar titled 'Prepare for Test Success with BurlingtonEnglish'. It features an 'UPDATED!' badge, a photo of three people, and text that reads: 'Learn how to use BurlingtonEnglish practice tests together with Burlington Core to help prepare students for success on NRS-approved assessments. Completion time: 45 minutes.'